

21 May 02

MEMORANDUM FOR ALL AACA MEMBERS

FROM: AACA Secretary

SUBJECT: General Membership Meeting Minutes - 21 May 02

1. The AACA General Membership Meeting convened at 1130 in Club 714.

2. **Members present:** Mr. Rick Sinkfield
Lt Col Clifton Jackson
Capt Pamela Howard-Whitehurst
Ms. Erica Richard
Mr. William Smith
Ms. Jeri Peterson
Ms. Theresa Hoover
MSgt Veronica Berry-Jones
TSgt Jimmy Moore
Ms. Dorothy Howe
Ms. Sylvia Small
Ms. Jo Swindell

Guests Present: TSgt Miranda Hill
MSgt Mel Gilchrist

3. **OPENING REMARKS:** The meeting was opened by Mr. Sinkfield. Prayer being given by Lt Col Clifton Jackson.

4. **THE DRUM (BLACK FACTS):** Black Facts from blackfacts.com were presented by Mr. Sinkfield. Members were reminded that 2Lt Timothy Boykin is working to publish a calendar he compiled during Black History Month with information about famous African-Americans. Calendar will be sold off base.

5. **BUDGET:** AACA has an established budget of \$3000 (yearly) for scholarships. Money is primarily raised through fund-raising events (i.e., BBQ plate sales, golf tournaments). At the close of each year, AACA endeavors to maintain a carryover balance of at least \$700 working capital to start off the next year's scholarship effort.

6. **TREASURER'S REPORT**: The Association has a balance of \$2,760.56. One \$1000 scholarship has been paid out this far. We will have a balance of \$760.56 after paying out the remaining \$2000 in scholarships (one \$1000; two \$500). Students have until 30 Sep 02 to collect their money.

7. **SECRETARY'S REPORT**: No secretary's report was given as there was no data to report. No minutes were kept at previous meetings as these were primarily weekly planning meetings for the MLK and Black History Month Observances. Secretary's report will be given at the Jun 02 meeting.

8. **MEMBER PROGRAMS**:

a. **DUES**: Dues (\$5) are paid on a rolling annual basis as members join at various times throughout the year. Ms. Sylvia Small volunteered to act as AACA Membership Chairperson.

b. **BIRTHDAYS**: Happy Birthday wishes (May-Aug) are extended to Ms. Jeri Peterson, TSgt Jimmy Moore, Ms. Dorothy Howe, Capt Pamela Howard-Whitehurst, and Mr. William Smith.

c. **FAREWELLS**: Best wishes for continued success are extended to Maj Neil Pryor as he departs to Scott AFB. AACA will provide a farewell token of appreciation (under \$25) to him.

d. **ACKNOWLEDGEMENTS**: MSgt Mel Gilchrist was acknowledge as a meeting visitor. He volunteered to work with TSgt Jimmy Moore on updating the AACA Constitution/By Laws.

9. **REMAINDER 2001-2002 EVENTS**: Lt Col Clifton Jackson asked about continuity folders for the 2001-2002 events--passing them on to 2002-2003 POCs. Was informed (by Mr. Rick Sinkfield) continuity folders exists for the majority of the events and some after action reports have been received. Continuity folders need to be established for Military Heroes Day, BBQ Plate Sale, and Lifebuilders.

10. **2002-2003 MLK AND BLACK HISTORY MONTH OBSERVANCES**: Events/dates for 2002-2003 events were reviewed and discussed as printed in the calendar handed out with the meeting agenda. Highlights of the discussions follow:

a. **FISHER HOUSE**: Fisher House event (where AACA provided dinner to house guests) was a huge success. Looking at date in Jul or Aug for this year's 2002 event. More information will be

provided later. In Apr 02, AACA received a certificate of appreciation from Fisher House for volunteer efforts. AACA wants to continue to support community events. Air Force Association will do repair work on the Fisher House Saturday, 25 May 02. Interested individuals may contact SSgt Angela Yuhas at 4-8385.

b. **JUNETEENTH**: AACA will be participating in the Juneteenth Celebration at Comanche Park. Mr. Sinkfield will meet with the Juneteenth Commission Wednesday, 22 May, to discuss public relations and other details. A Juneteenth Parade will be held at the Park, 15 Jun 02, 1200. The Tuskegee Airman will have a car in the parade. On 22 Jun 02, military base reps will stage a Juneteenth re-enactment at Comanche Park #2. Rehearsals will be held 11 and 18 Jun. AACA will sell Turkey Legs for \$3.50 or \$4.00. Volunteers are needed to man the booth in one to two hour increments from 1000-2200. A sign up list is being circulated. Ms. Theresa Hoover is the booth POC.

c. **AACA MLK/BHM STAFF SUMMAY SHEET**: Need to send AACA MLK/Black History Month staff summary sheet to wing for coordination by 28 Aug 02.

d. **ESSAY CONTEST**: Need POC for Scholarship Essay Contest. Contest scheduled to begin after Thanksgiving.

e. **KWANZAA**: POC is A1C LeJoyce Harvey. Event scheduled for 5 Dec 02.

f. **POSTER CONTEST**: Post Contest is tentatively scheduled for 27-30 Jan 03. Capt Pam Howard-Whitehurst, POC, will work with the Youth Center on this event.

g. **BHM PROCLAMATION CEREMONY**: Scheduled for 30 Jan 03, City Hall.

h. **MLK OBSERVANCE/MARCH**: Observance to be held 15 Jan 03. March, 20 Jan 03.

i. **MILITARY HEROES DAY**: Military Heroes Day, 14 Feb 03.

j. **AACA GOLF TOURNAMENT**: Tournament scheduled for 7 Feb 03.

k. **STORY HOUR**: POC is Ms. Erica Richard. Story Hour presently scheduled to run Mondays, 3, 10, & 24 Feb 03. POC, Ms. Erica Richard, will coordinate date with Child Development Center.

l. **LIFEBUILDERS**: Series dates are 5, 12, 19, 26 Feb.

m. **SCHOLARSHIP LUNCHEON**: Tentatively scheduled for 27 Feb, 1100.

n. **GOSPEL FEST**: Gospel Fest to be held, 22 Feb 02.

11. **ANNOUNCEMENTS**: Citywide Brotherhood Musical will be held at Resurrection Baptist Church, 21 Jun 02, 1830.

12. There being no further business, the meeting adjourned at 1230.

/SIGNED/
RICK SINKFIELD
President

/SIGNED/
JO SWINDELL
Secretary