

MEMORANDUM FOR CRITICAL CARE AIR TRANSPORT TEAM STUDENTS

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SUBJECT: Information Letter for Prospective Critical Care Air Transport (CCAT) Team Students

1. Congratulations on being selected to attend the CCAT Team course! Our goal is to enhance your current skills and knowledge to produce teams of physicians, nurses, and technicians who are ready to support the U.S. Air Force requirement of Global Engagement. The CCATT concept is a key element in the reengineering process designed to create a more flexible, responsive employment of our medical forces. The addition of CCAT Team support to the existing Aeromedical Evacuation System will allow us to provide structured en route care for the critically ill and injured whenever and wherever required.
2. A new curriculum was initiated with the July 02 course. Training time has increased to 11 days of training, including the first Saturday of the course. Several of the training days will exceed the typical 8-hours in length. We will **NOT** be offering the *Fundamentals of Critical Care Support (FCCS) Course* as a critical care review, so it is imperative that prospective participants meet eligibility requirements for clinical experience, and come already prepared with critical care knowledge. Recommended reference materials for pre-course preparation include the FCCS text, published by the Society of Critical Care Medicine, Advanced Cardiac Life Support (ACLS) and Advanced Trauma Life Support (ATLS), Trauma Nursing Core Course (TNCC), or any other critical care curriculum materials you may have available to you. We will be focusing on transporting critically ill/injured patients using ground vehicles and aircraft.
3. During the course, you will receive an introduction to the aeromedical evacuation environment, familiarization training with aeromedical evacuation aircraft, altitude physiology and transport critical care training, and an opportunity to experience the stresses of flight for yourself on a live training flight. A detailed review of the CCAT Team mission, equipment, and organization is also presented. Expect to have a busy, yet productive, two weeks at the School of Aerospace Medicine.
4. Most students will arrive by air or POV on the Sunday before the course start date. Military transportation is not available on Sundays from the airport. We recommend that students take the SA Trans (281-9900, cost approximately \$16 one-way or \$24 round-trip), or a taxi if the shuttle is not available, to the Brooks billeting office. Reimbursement for this transportation may be claimed on the travel voucher. Travel time from the San Antonio airport to Brooks AFB is approximately 30 minutes.
5. Government quarters are frequently unavailable on base and the students are then billeted off base at a local hotel. We recommend that you call Brooks billeting at DSN 240-1844 (Commercial 210-536-1844) a few days prior to your arrival to find out where you have been billeted and to confirm your room and arrival time. Many hotels have an "1800 hold" policy, requiring you to guarantee your reservation with a credit card if you are arriving after 1800 hrs, or risk losing your reservation. If you are billeted off base, you may be able to go directly to your hotel from the airport by calling in advance.
If billeted on-base or off-base, bus shuttles will be provided by USAFSAM; USAFSAM will not fund a rental car.

6. All pre-arrival information you will need is included in this letter. **Welcome packets are available at the billeting (or hotel) office – please ask for a welcome packet for the CCATT course upon arrival to billeting (hotel).**

7. The course will run for two weeks. For successful course completion you must take three written exams, all of which require a passing score of 70%. The first exam is given by the Altitude Physiology Dept and covers only Altitude Physiology content. The second exam will be given on Day of Training 5, covering the first week's worth of material, excluding altitude physiology content. On Day of Training 10, the next to last day of the course, the third, and final test will be administered. In addition, performance of all skill and hands-on activities will be required for successful completion.

8. If you wish to have computer access to check e-mail while attending the course, you must bring an actual printout of your Information Assurance training. You will be granted access to the network **FOR OFFICIAL BUSINESS ONLY**. A computer password will not be provided without this certification (formerly SATE) of training. Training may be obtained from <http://usaf.smartforce.com>

9. This is a military course and you are expected to conduct yourself as professional officers and enlisted personnel. All individuals are to:

- a. Maintain AFI 36-2903 standards (includes T-shirts, Black or Brown only)
- b. Participate in the learning process by being prepared for classes each day.
- c. Be on time for classes - all classes are mandatory formations, unless excused by the course director or designated representative. This includes all local attendees.

10. The CCAT Team course is held in Building 820 (see enclosed map), a field site and Building 160 at Brooks AFB. The uniform for the entire course is BDUs or flight suits for personnel with prior approval to wear these as duty uniforms. ***Be sure to bring a set of good work (leather) or flight gloves!***

11. The items you will need to bring with you are:

- a. Ten copies of your orders
- b. Military ID card
- c. Copy of your travel itinerary
- d. Dogtags (required for flight)
- e. Two copies of the **AF Form 1042** from your Operational Support Flying/Physiologic Training physical exam-***this is a requirement for the altitude chamber and also serves as medical clearance to attend the course.***
- f. Copy of your DD Form 2766 (abbreviated medical summary found on inside cover of your medical records)
- g. Copy of your last Operational Support Flying physical
- h. Uniforms/gloves
- i. Flashlight (light source)
- j. Printed verification of completed Information Assurance training (if you need computer access)
- k. Personal hydration system (camelbak, canteen, etc...) **HIGHLY ENCOURAGED**

12. A CCATT training flight has been scheduled for the last Friday of the course. Therefore, **do not schedule departing flights prior to 2000 hours on Friday.** You will not be released early to make departing flights.

13. The first day of class (Monday) will begin in Building 820 (see map). **Class starts promptly at 0730 on Monday, so plan accordingly.** We will arrange bus transportation from your billeting site so check with the front desk the evening before for the transportation schedule. **Please bring 10 copies of your orders, a copy of your travel itinerary, your DD Form 2766 (Adult Preventive and Chronic Care Flowsheet, which is an abbreviated medical care summary found in the front of your medical records), a copy of your Operational Support Flying physical, your AF Form 1042 (this is a must; you will be returned to your home base at your unit's expense if this requirement is not met!!), and your Information Assurance certificate to the first day of class.**

14. *Notice to tobacco users:* AFI 40-102, *Tobacco Use in the Air Force*, clearly encourages minimal use of tobacco products by all AF personnel. Understandably, the instruction is geared toward promoting a health workforce. Portions of this instruction define clear restrictions that affect students while in formal training. In particular, paragraph 2.2.8 states: *The Air Force prohibits students from using tobacco in any PME or formal training schools during school duty hours.* This AFI will be enforced during your attendance at the CCATT Course.

15. Further information may be obtained by checking the CCAT web site at <http://wwsam.brooks.af.mil> and click on CCAT under frequently accessed courses or by contacting me using the information listed above. Again, we are excited about your selection to the CCAT Team Course, and we will do everything possible to see that you leave the course feeling ready to fill this new and challenging role.

//signed//

RUBEN TREVINO, Maj, USAF, NC
Director, CCATT Course

Check List:

- _____ Ten Copies of your orders
- _____ Military ID Card
- _____ Original and Copy of your travel Itinerary (issued with your airline ticket)
- _____ Identification (dog) tags
- _____ Two copies of AF Form 1042 (obtain from your Flight Surgeon's Office) **MUST HAVE**
- _____ Copy of AF Form 702 if you are current in Physiologic Training
- _____ Copy of DD 2766, ADULT PREVENTIVE AND CHRONIC CARE FLOWSHEET
- _____ Copy of Operational Support Flying Physical
- _____ Work Gloves
- _____ Flashlight (optional: Surgeon's head lamp, or similar light source, if you have already)
- _____ Personal hydration system (Camelbak, Platypus, canteen, etc.) recommended
- _____ Copy of Information Assurance training (formerly SATE - optional)