



DEPARTMENT OF THE AIR FORCE
USAF SCHOOL OF AEROSPACE MEDICINE (AFMC)
BROOKS AIR FORCE BASE, TEXAS

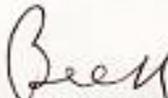
MEMORANDUM FOR SEE DISTRUBUTION LIST

OCT 05 1999

FROM: USAFSAM/CC
2602 West Gate Road
Brooks AFB TX 78232-5252

SUBJECT: Attendance at USAF School of Aerospace Medicine (USAFSAM) Formal Courses

1. Please ensure everyone involved in sending students/personnel to USAFSAM is aware of the attached policy letter approved by 311 HSW/CC, AFMC/SG, and AFMOA/CC.
2. USAFSAM takes pride in providing the world's best education, training, consultation, evaluation, studies and analysis for the aerospace medicine team, and look forward to satisfying your needs in the future. Thank you for your support.


RODGER D. VANDERBEEK
Colonel, USAF, CFS, MC
Commander

- 3 Attachments:
1. Staff Summary Sheet
 2. Policy Letter
 3. Distribution List

STAFF SUMMARY SHEET

	TO	ACTION	SIGNATURE (Surname), GRADE AND DATE		TO	ACTION	SIGNATURE (Surname), GRADE AND DATE
1	311HSW/ CCEA	Coord	<i>Thomas Mascara, SA</i> 13 Aug 99	6	AFMOA/ CC	Action COORD	<i>[Signature]</i> 8 Aug 99
2	311HSW/ CV	Coord		7	SGOA	COORD	<i>[Signature]</i> 30 Aug 99 T.W. TRAVIS, COL, USAF, MC (SGO)A
3	311HSW/ CD	Coord		8	USAFSAM/CC	Action	
4	311HSW/ CC	Indorse/ Sign	<i>Rodger D Gen, 17 Aug 99</i>	9			
5	AFMC/ SG	Coord	<i>[Signature]</i> 24 Aug 99	10			

SURNAME OF ACTION OFFICER AND GRADE	SYMBOL	PHONE	TYPIST'S INITIALS	SUSPENSE DATE
VANDERBEEK, COL	USAFSAM/CC	DSN 240-3500	mm	N/A

SUBJECT	DATE
Policy for Attending USAF School of Aerospace Medicine (USAFSAM) Formal Courses	11 Aug 99

SUMMARY

1. Tab 1 is a proposed letter briefly outlining the policy for attending USAFSAM formal courses.
2. RECOMMENDATION: 311 HSW/CC endorse the proposed letter at Tab 1 and AFMC/SG forward to AFMOA/CC for release to all MAJCOMs.

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 RODGER D. VANDERBEEK
 Colonel, USAF, MC, CFS
 Commander

Tab
 Proposed Letter



DEPARTMENT OF THE AIR FORCE
USAF SCHOOL OF AEROSPACE MEDICINE (AFMC)
BROOKS AIR FORCE BASE, TEXAS

11 AUG 1999

MEMORANDUM FOR AFMOA/CC
AFRC/SG
ANG/SG
ALMAJCOM/SG

FROM: USAFSAM/CC
2602 West Gate Road
Brooks AFB TX 78235-5252

SUBJECT: Attendance at USAF School of Aerospace Medicine (USAFSAM) Formal Courses

1. Each of the students attending USAFSAM deserves to receive the best education and training possible; therefore, we are taking steps to ensure all students are properly prepared for their particular course of study and that all students in a class begin training on an equal footing. As stated in IC 99-1 to AFI 36-2201, Developing, Managing, and Conducting Training, the Air Force Education and Training Course Announcements (ETCA) at site <http://hq2af.keesler.af.mil/etca.htm> has superseded the AFCAT 36-2223, USAF Formal Schools. As part of the transition to this on-line system, we at USAFSAM have carefully reviewed all of our course announcements to ensure each is accurate and complete.
2. Effective 1 October 1999, we will require all students attending courses at USAFSAM to meet all published prerequisites for the courses they plan to attend. Centrally funded quotas should be used only for students who meet the prerequisites AND are in need of the desired training. We will entertain waiver requests up to 30 days before a class start date. Potential students who require waivers should NEVER commence travel until a waiver is received. If a student arrives at USAFSAM unqualified, he will be sent home at the expense of the parent command. Please ensure all of your training managers at all levels are aware of this policy.
3. My POC for this action is Col Don Coates, USAFSAM/CV. If you have any questions, he can be reached at DSN 240-3500 or e-mail, donald.coates@brooks.af.mil.

RODGER D. VANDERBEEK
Colonel, USAF, MC, CFS
Commander

1st Ind, 311 HSW/CC

17 AUG 1999

TO: AFMC/SG

Concur/~~Nonconcur~~

LLOYD E. DODD, JR.
Brigadier General, USAF, MC, CFS
Commander, 311th Human Systems Wing