

Distance Learning Course Information Sheet

Course Name: _____

Course Number: _____

Proponent Department/Branch/Element: _____

Reason for request (i.e. directed from HQ or Corporate Board; department/branch decision; customer request.) _____

Number of personnel in that AFSC/functional area: _____

Estimated Enrollments in DL course per year: _____

Date the course was last reviewed or updated by the department, this can be an informal review/update. _____

Stability of Course material to be developed as distance learning (less than 5%, 5%- 10%, more than 10% changed per year):_____

Desired level of interactivity (low, medium, or high): _____

Estimated cost to design, develop and deploy the course as distance learning (include reproduction cost and maintenance costs). _____
(Use the estimates below as a guide to making the cost "guesstimate")

- A. Low Interactivity - \$8,000.00 per hour of training
- B. Medium Interactivity - \$12,000.00 per hour of training
- C. High Interactivity - \$18,000.00 per hour of training

Current costs to execute existing course, including TDY funds and lost productivity at current assignment (annual costs)._____

Estimated time required to develop the course for distance learning delivery (in months). _____

Projected ROI and estimated time to realize ROI _____.

Description of the course:

